



# Superhuman Keyboard Shortcuts

v7 · Windows & Linux Edition

## Actions

Superhuman Command	ctrl	K
Search	/	
Undo	Z	
Shortcuts	?	
Select Conversation	X	
Add to Selection	shift J or shift K	
Clear Selection	esc	
Select All From Here	ctrl A	
Select All	ctrl shift A	

## Conversations

Mark Done (Archive)	E
Mark Not Done	shift E
Remind Me (Snooze)	H
Star	S
Mark Read or Unread	U
Trash	#
Mark Spam	!
Mute	shift M
Unsubscribe	ctrl U

## Messages

Compose	C
Reply All	enter
Reply	R
Forward	F
Open Links & Attachments	ctrl O
Cycle through Links & Dates	tab
Expand Message	O
Expand All Messages	shift O

## Folders

Go to Inbox / Important	G then I
Go to Other	G then O
Go to Starred	G then S
Go to Drafts	G then D
Go to Sent Mail	G then T
Go to Done	G then E
Go to Reminders	G then H
Go to Muted	G then M
Go to Snippets	G then ;
Go to Spam	G then !
Go to Trash	G then #
Go to All Mail	G then A
Go to Label	G then L

## Labels

Add or Remove Label	L
Remove Label	Y
Remove Label, Next	[
Remove Label, Previous	]
Remove All Labels	shift Y
Move	V

## Calendar

Open Day	O
Open Week	O then O
Today	T
Previous Day / Week	-
Next Day / Week	=
Create Event	B

## Filters

Unread	shift U
Starred	shift S
Important	shift I
No Reply	shift R

## Format

Bold	ctrl	B	
Italics	ctrl	I	
Underline	ctrl	U	
Hyperlink	ctrl	K	
Color	ctrl	O	
Strikethrough	ctrl	shift	X
Numbers	ctrl	shift	7
Bullets	ctrl	shift	8
Quote	ctrl	shift	9
Indent List	tab		
Outdent List	shift	tab	
Increase Indent	ctrl	]	
Decrease Indent	ctrl	[	

## Compose

To	ctrl	shift	O
Cc	ctrl	shift	C
Bcc	ctrl	shift	B
From	ctrl	shift	F
Edit Subject	ctrl	shift	S
Edit Message	ctrl	shift	M
Attach	ctrl	shift	A
Discard Draft	ctrl	shift	,
Move Contacts to Bcc	ctrl	shift	I
Remind Me	ctrl	shift	H
Send Later	ctrl	shift	L
Use Snippet inline	;		
Use Snippet	ctrl	;	
Insert Emoji	ctrl	:smile	
Send	ctrl	enter	
Send & Mark Done	ctrl	shift	enter
Instant Send	shift	Z	

## Navigation

Superhuman Focus	→	←	↑	↓	
Next Split	tab				
Previous Split	shift	tab			
Open Conversation	enter				
Next / Previous Conversation	J	or	K		
Next / Previous Message	N	or	P		
Scroll Down	space				
Scroll Up	shift	space			
Jump to Top / Bottom	ctrl	↑	or	ctrl	↓
New Window	ctrl	N			
New Tab	ctrl	T			
Next Tab	ctrl	shift	]		
Previous Tab	ctrl	shift	[		
Switch Tabs	ctrl	1-9			
Close Tab	ctrl	W			
Switch Accounts	alt	1-9			
Increase Font Size	ctrl	=			
Decrease Font Size	ctrl	-			
Reset Font Size	ctrl	0			
Copy Page Link	alt	/			
Back	esc				

## Pop Out Compose

Pop Draft In or Out	shift	P	
Pop Out Reply	ctrl	shift	R
Pop Out Reply-all	shift	enter	
Pop Out New Message	shift	C	
Pop Out Forward	shift	F	
Pop Out a Draft & Search	ctrl	/	
Switch to or from a Draft	ctrl	D	



# Superhuman Keyboard Shortcuts

v7 · Windows & Linux Edition

## Actions

Superhuman Command	<b>ctrl</b> <b>K</b>
Search	<b>/</b>
Undo	<b>Z</b>
Shortcuts	<b>?</b>
Select Conversation	<b>X</b>
Add to Selection	<b>shift</b> <b>J</b> or <b>shift</b> <b>K</b>
Clear Selection	<b>esc</b>
Select All From Here	<b>ctrl</b> <b>A</b>
Select All	<b>ctrl</b> <b>shift</b> <b>A</b>

## Conversations

Mark Done (Archive)	<b>E</b>
Mark Not Done	<b>shift</b> <b>E</b>
Remind Me (Snooze)	<b>H</b>
Star	<b>S</b>
Mark Read or Unread	<b>U</b>
Trash	<b>#</b>
Mark Spam	<b>!</b>
Mute	<b>shift</b> <b>M</b>
Unsubscribe	<b>ctrl</b> <b>U</b>

## Messages

Compose	<b>C</b>
Reply All	<b>enter</b>
Reply	<b>R</b>
Forward	<b>F</b>
Open Links & Attachments	<b>ctrl</b> <b>O</b>
Cycle through Links & Dates	<b>tab</b>
Expand Message	<b>O</b>
Expand All Messages	<b>shift</b> <b>O</b>

## Folders

Go to Inbox / Important	<b>G</b> then <b>I</b>
Go to Other	<b>G</b> then <b>O</b>
Go to Starred	<b>G</b> then <b>S</b>
Go to Drafts	<b>G</b> then <b>D</b>
Go to Sent Mail	<b>G</b> then <b>T</b>
Go to Done	<b>G</b> then <b>E</b>
Go to Reminders	<b>G</b> then <b>H</b>
Go to Muted	<b>G</b> then <b>M</b>
Go to Snippets	<b>G</b> then <b>;</b>
Go to Spam	<b>G</b> then <b>!</b>
Go to Trash	<b>G</b> then <b>#</b>
Go to All Mail	<b>G</b> then <b>A</b>
Go to Label	<b>G</b> then <b>L</b>

## Labels

Add or Remove Label	<b>L</b>
Remove Label	<b>Y</b>
Remove Label, Next	<b>[</b>
Remove Label, Previous	<b>]</b>
Remove All Labels	<b>shift</b> <b>Y</b>
Move	<b>V</b>

## Calendar

Open Day	<b>0</b>
Open Week	<b>0</b> then <b>0</b>
Today	<b>T</b>
Previous Day / Week	<b>-</b>
Next Day / Week	<b>=</b>
Create Event	<b>B</b>

## Filters

Unread	<b>shift</b> <b>U</b>
Starred	<b>shift</b> <b>S</b>
Important	<b>shift</b> <b>I</b>
No Reply	<b>shift</b> <b>R</b>

## Format

Bold	ctrl	B	
Italics	ctrl	I	
Underline	ctrl	U	
Hyperlink	ctrl	K	
Color	ctrl	O	
Strikethrough	ctrl	shift	X
Numbers	ctrl	shift	7
Bullets	ctrl	shift	8
Quote	ctrl	shift	9
Indent List	tab		
Outdent List	shift	tab	
Increase Indent	ctrl	]	
Decrease Indent	ctrl	[	

## Compose

To	ctrl	shift	O
Cc	ctrl	shift	C
Bcc	ctrl	shift	B
From	ctrl	shift	F
Edit Subject	ctrl	shift	S
Edit Message	ctrl	shift	M
Attach	ctrl	shift	A
Discard Draft	ctrl	shift	,
Move Contacts to Bcc	ctrl	shift	I
Remind Me	ctrl	shift	H
Send Later	ctrl	shift	L
Use Snippet inline	;		
Use Snippet	ctrl	;	
Insert Emoji	ctrl	:smile	
Send	ctrl	enter	
Send & Mark Done	ctrl	shift	enter
Instant Send	shift	Z	

## Navigation

Superhuman Focus	→	←	↑	↓	
Next Split	tab				
Previous Split	shift	tab			
Open Conversation	enter				
Next / Previous Conversation	J	or	K		
Next / Previous Message	N	or	P		
Scroll Down	space				
Scroll Up	shift	space			
Jump to Top / Bottom	ctrl	↑	or	ctrl	↓
New Window	ctrl	N			
New Tab	ctrl	T			
Next Tab	ctrl	shift	]		
Previous Tab	ctrl	shift	[		
Switch Tabs	ctrl	1-9			
Close Tab	ctrl	W			
Switch Accounts	alt	1-9			
Increase Font Size	ctrl	=			
Decrease Font Size	ctrl	-			
Reset Font Size	ctrl	0			
Copy Page Link	alt	/			
Back	esc				

## Pop Out Compose

Pop Draft In or Out	shift	P	
Pop Out Reply	ctrl	shift	R
Pop Out Reply-all	shift	enter	
Pop Out New Message	shift	C	
Pop Out Forward	shift	F	
Pop Out a Draft & Search	ctrl	/	
Switch to or from a Draft	ctrl	D	